



CITY OF HAWTHORNE
Human Resources
4455 W. 126th Street
Hawthorne, CA 90250
(310) 349-2950
www.cityofhawthorne.org
An Equal Opportunity Employer

EMPLOYMENT OPPORTUNITY

SENIOR LIFEGUARD (SEASONAL/NON-CLASSIFIED) AN OPEN COMPETITIVE RECRUITMENT

DEPARTMENT: Community Services
SALARY: \$19.60 hourly
FILING DATE: Open: Wednesday, February 18, 2026
Closes: Open Until Filled. *(May close at any time without advanced notice.)*

EMPLOYMENT APPLICATION:

https://hawthorneca.formstack.com/forms/city_of_hawthorne_application_for_employment

THE POSITION

This is a seasonal, hourly position working under the direction of the Assistant Recreation Supervisor and/or Aquatic Director. Duties include, but are not limited to working and communicating effectively with children, the general public and other staff members; promote a positive, friendly and energetic attitude; follow oral and written instructions; have the ability to assist and protect the life and well-being of each and every patron by implementing the latest safety procedures, policies, rules, regulations and ordinances set forth by both the American Red Cross and the City of Hawthorne. **THIS POSITION MAY REQUIRE MORNING, AFTERNOON, EVENING, AND HOLIDAY WORK INCLUDING WEEKENDS.**

ESSENTIAL FUNCTIONS

The following is a list of typical duties assigned to this classification. The duties included on this list are examples and not intended to be all-inclusive or restrictive.

- Teaches a swimming lesson according to a prescribed routine and curriculum.
- Tests program participants for swimming skill levels; passes participants for participation in more advanced classes.
- Monitors the use of the swimming pool; enforces safety rules.
- Patrols the swimming pool and aquatics facility.
- Assists in implementing various aquatics competitions throughout the year.
- Performs a variety of miscellaneous duties such as answering phone, running errands, picking up supplies needed for activities, conducting classes, selling tickets, collecting fees, helping set up for classes, events, etc.
- Responds to public inquiries about aquatics programs made by telephone, correspondence, or during public meetings.
- Maintains related records and statistics for various aquatics programs.
- Assists in the maintenance of the swimming pool by monitoring and maintaining the pool filtration system.
- Monitors pool water chemistry through testing of water samples and adjusts chemistry as needed to maintain standards.
- Officiates at swimming meets.
- Serves as a member of various employee committees as assigned.

MINIMUM QUALIFICATIONS

Education, Training and Experience

- Graduation from high school or GED and;
- Be at least 18 years of age at the time of appointment and;
- One year of aquatic experience and strong leadership skills.

Licenses, Certificate and/or Special Requirements

- Current American Red Cross certifications in the following: First Aid, CPR for the Professional Rescuer, Lifeguard Training, and AED Module.
- Desirable: WSI (Title 22) certification.
- A valid California driver's license and the ability to maintain insurability under the City's vehicle insurance policy.

RECRUITMENT PROCESS

A complete City application and supplemental questionnaire (if applicable) are required to be considered for any open position. The City's employment application is located at www.cityofhawthorne.org. Please complete all the required information as provided on the form. Do not alter the application.

City Hall business hours are Monday through Thursday from 7:30 a.m. to 5:30 p.m. and closed every other Friday. On the alternate Friday, City Hall hours are from 7:30 a.m. to 4:30 p.m. Please contact the Human Resources Department at (310) 349-2950 with any questions regarding this recruitment.

Note: Communications from the Hawthorne Human Resources Office regarding this recruitment will be via email. Please periodically check spam or junk mail folders.

All employment application materials received by the final filing deadline will be reviewed to determine the level and scope of applicant qualifications for the position. All information provided by an applicant is subject to verification. Incomplete applications will be rejected from consideration.

TESTING & SELECTION PROCESS

All properly completed applications will be reviewed and only the most highly qualified candidates will be invited to continue in the selection process. The selection process may include a supplement questionnaire, a written test, a performance test, and/or an oral interview to evaluate the applicant's skill, training, and experience. An applicant requiring reasonable accommodation during the testing and selection process must inform the City of Hawthorne Human Resources Department at (310) 349- 2950 at least seventy-two (72) hours in advance of the established testing date.

If selected, a conditional employment offer will be made and the candidate will participate in a pre-employment process, which will include a comprehensive background check (employment reference checks and fingerprinting through the California Department of Justice) and a pre-placement medical examination. The exam will include a drug screening.

COMPENSATION AND BENEFITS

City employee may be eligible to participate in a benefit program including holidays, vacations, savings and retirement plans, health programs, educational reimbursement and other benefits listed in the Hawthorne Municipal Employee Association (HMEA) Part-Time Memorandum of Understanding. Benefits may change due to employer-employee negotiations. For additional details, refer to the City's website: www.cityofhawthorne.org under MOUs & Salary Schedules.

EQUAL EMPLOYMENT OPPORTUNITY POLICY

The City of Hawthorne is an Affirmative Action/Equal Employment Opportunity Employer. We are committed to providing all individuals equal opportunity in employment regardless of age, sex, race, national origin, religion, color, ancestry, marital status, sexual orientation, medical condition, physical or mental disability, or service as a military veteran. Women, minorities and disabled individuals are encouraged to apply.

THE PROVISIONS OF THIS JOB BULLETIN DO NOT CONSTITUTE AN EXPRESS OR IMPLIED CONTRACT OR GUARANTEE OF EMPLOYMENT. ANY OF THE PROVISIONS CONTAINED HEREIN MAY BE MODIFIED OR REVOKED WITHOUT NOTICE.